## **OFF-CAMPUS HOUSING REQUEST FORM**

Bard College Berlin requires all non-moderated B.A. and Academy Year students to live on campus. We believe this policy fosters stronger community bonds and a living environment where academic productivity is supported. In certain cases, however, Bard College Berlin may grant non-moderated students permission to live off-campus. Students who choose this option are fully responsible for finding their own accommodation in Berlin and covering their living expenses. Bard College Berlin does not offer any assistance in locating apartments or rooms, nor can living stipends be granted. Bard College Berlin will review off-campus living requests promptly and inform students whether their request has been granted within 10 working days of the final deadline. The final deadline for receipt of all off-campus housing requests is May 30. Requests received after this date cannot be considered. All students who do not submit a request by the deadline with the Director of Housing and Residential Life will be assigned a place in one of the residence halls and charged the composite on-campus fee. Students subsequently wishing to move off campus for the spring semester must submit an off-campus housing request to the Director of Housing and Residential Life by December 1.

Please let us know why you wish to move off-campus:				
Date	Full Name		Signature	